**Mandatory Template 1: Child Safeguarding Statement and Risk Assessment Template (Landscape Version)**

**Child Safeguarding Statement**

St Ciaran’s & St Manchan’s is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](http://www.irishstatutebook.ie/eli/2015/act/36/enacted/en/pdf), [Children First: National Guidance for the Protection and Welfare of Children 2017](https://assets.gov.ie/25844/b90aafa55804462f84d05f87f0ca2bf6.pdf), [the Addendum to Children First (2019)](https://assets.gov.ie/25819/c9744b64dfd6447985eeffa5c0d71bbb.pdf), the [Child Protection Procedures for Primary and Post Primary Schools 2017](https://www.gov.ie/pdf/?file=https://assets.gov.ie/45063/2d4b5b3d781e4ec1ab4f3e5d198717d9.pdf#page=1) and [Tusla Guidance on the preparation of Child Safeguarding Statements](https://www.tusla.ie/uploads/content/4214-TUSLA_Guidance_on_Developing_a_CSS_LR.PDF), the Board of Management of St Ciaran’s & St Manchan’s N.S. has agreed the Child Safeguarding Statement set out in this document.

1. The Board of Management has adopted and will implement fully and without modification the Department’s Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
2. The Designated Liaison Person (DLP) is **Mr Paul McKeon**
3. The Deputy Designated Liaison Person (Deputy DLP) is **Ms Carmel Gately**
4. The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school’s policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

* recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
* fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
* fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
* adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
* develop a practice of openness with parents and encourage parental involvement in the education of their children; and
* fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

1. The following procedures/measures are in place:

* In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DE website.
* In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016](https://revisedacts.lawreform.ie/eli/2012/act/47/revised/en/pdf) and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the DE website.
* In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
* Has provided each member of staff with a copy of the school’s Child Safeguarding Statement
* Ensures all new staff are provided with a copy of the school’s Child Safeguarding Statement
* Encourages staff to avail of relevant training
* Encourages Board of Management members to avail of relevant training
* The Board of Management maintains records of all staff and Board member training
* In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
* In this school the Board has appointed the abovenamed DLP as the “relevant person” (as defined in the Children First Act 2015) to be the first point of contact in respect of the schools child safeguarding statement.
* All registered teachers employed by the school are mandated persons under the Children First Act 2015.
* In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school’s procedures for managing those risks is included with the Child Safeguarding Statement.
* The various procedures referred to in this Statement can be accessed via the school’s website, the DE website or will be made available on request by the school.

**Note:** The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

1. This statement has been published on the school’s website and has been provided to all members of school personnel, the Parents’ Association and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
2. This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [date].

This Child Safeguarding Statement was reviewed by the Board of Management on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [most recent review date].

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson of Board of Management Principal/Secretary to the Board of Management

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­\_

**Child Safeguarding Risk Assessment**

**Written Assessment of Risk of St. Ciaran’s & St Manchan’s N.S.(St Ciaran’s Mixed N.S.)**

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of [name of school].

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| 1. **List of school activities** | 1. **The school has identified the following risk of harm in respect of its activities –** | 1. **The school has the following procedures in place to address the risks of harm identified in this assessment -** |
| * **Daily arrival and dismissal of pupils.** * **Recreation breaks for pupils;** * **Classroom teaching;** * **One-to-one teaching** * **One-to-one learning support;** * **One-to-one counselling;** * **Outdoor teaching activities;** * **Online teaching and learning remotely;** * **Sporting activities;** * **School outings;** * **School trips involving overnight stay** * **Use of toilet/changing/shower areas in school;** * **Annual Sports day;**   **Fundraising events involving pupils;**   * **Use of off-site facilities for school activities;** * **School Transport arrangements, including use of bus escorts;** * **Care of children with special educational needs, including intimate care where needed.** * **Management of challenging behaviour behaviour amongst pupils, including appropriate use of restraint where require.** * **Management of provision of food and drink**. * **Administration of medicine.** * **Administration of First Aid.** * **Curricular provision in respect of SPHE, RSE, STAY SAFE.** * **Prevention and dealing with bullying amongst pupils.** * **Training of school personnel in child protection matters.** * **Use of external personnel to supplement curriculum** * **Use of external personnel to support sports and other extra-curricular activities.** * **Care of pupils with specific vulnerabilities/needs eg;**   + **Pupils from ethnic minorities/migrants**   + **Members of the Traveller community**   + **Lesbian, gay, bisexual or transgender (LGBT) children.**   + **Pupils perceived to be LGBT.**   + **Pupils of minority faiths**   + **Children in care.**   + **Children on CPNS**   + **Children with medical needs.** * **Recruitment of school personnel including**   **Teachers/SNA’s**  **Caretaker/Secretary/Cleaners**   * Sports coaches * External Tutors/Guest Speakers * Volunteers/Parents in school activities * Visitors/contractors present in school during school hours * Visitors/contractors present during after school activities * **Participation by pupils in Religious ceremonies/Religious instruction external to the school.** * **Use of ICT by pupils in school, including Social Media.** * **Application of sanctions under the school’s code of Behaviour including detention of pupils, confiscation of**   **phones etc.**   * **Students participating in work experience in the school.** * **Student teachers undertaking training placement in school** * **Use of video/photography/other media to record school events.**   **After school use of school premises by other organisations.**   * **Use of school premises by other organisation during school day** * **Breakfast club.** * **Homework club** | Access to school premises/yard by visitors/other adults (known and unknown)  \*Risk of child being harmed in school by another child.  \*Risk of harm not being reported properly and promptly by school personnel  \*Risk of harm due to bullying/racism  \*Risk of harm due to inadequate supervision  \*Harm by school personnel  \*Harm by other pupils  \*Risk of child being harmed by a member of school personnel    \*Flight risk  \*Bullying  \*Access to toileting facilities  \*Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms  \*Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner.  \* Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner.  \*Risk of harm to pupils from other pupils.  \*Risk of harm to pupils from school personnel  \*Risk of harm by persons outside of school personnel  \*Risk of harm by school personnel  \*Risk of harm by another child  \*Risk to pupils who may be a flight risk.  \*Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities.  \*Risk of harm by persons outside of school personnel  \*Risk of harm by school personnel  \*Risk of harm by another child  \*Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities.  Risk of harm by school personnel  \*Risk of harm by another child  \*Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities  \*Risk to child of physical injury  \*Risk of harm to child from another child  \*Risk of flight  \*Risk of harm to child from personnel outside of school  \*Risk of harm to the child by other unknown personnel  \* Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities  \*Flight risk by vulnerable pupils  \*Risk of harm to child from school personnel  \*Risk of harm to child from school personnel  \*Risk of harm to children with SEN who have particular vulnerabilities, including medical/toileting vulnerabilities  \*Risk of harm to child while a child is receiving intimate care.  \*Risk of harm/injury to child from another pupil.  \*Risk of injury to staff  \*Risk of damage to school property  \*Risk of harm not being reported properly and promptly by school personnel    \*Harm to the child by school based personnel  Harm to child by school personnel  \*Harm to the child by school personnel  \*Neglect of pupil leading to harm.  \*Risk of physical harm to pupils  \*Risk of emotional harm and lowering of self-esteem in pupils  \*Risk of harm to the child by school personnel  \* Risk of harm not being recognised by school personnel  \*Risk of harm to child from personnel from outside school eg volunteer, or visitor to school.  \*Risk of harm to child due to bullying  \*Risk of harm to child due to racism  \*Risk of harm to child due to loss of self-esteem  \*Risk of harm to child due to loss of self-identity  \*Risk of mental/emotional harm to child due to undermining of their belief systems  \*Risk of harm to child from personnel from outside school eg volunteer, or visitor to school.  \*Harm to the child by others  \*Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school.  \*Risk of harm from school personnel  \*Risk of loss of personal belongings  \*Risk of harm to the child by others  \*Risk of harm caused by circulation or sharing of images via social media or on traditional hardcopy newspaper etc  N/A  N/A  N/A  N/A | Pupils are welcomed at the gate by staff. No adult is allowed entry while pupils are entering/exiting the school premises.  Supervision of yard By Principal/Dep. Principal & SNA’s from 9:00am. Doors open at 9:10am  All visitors sign in and out  Pupils signed in and out if being collected  Arrival and Dismissal supervised by school staff members.  Fob Entry to both front doors.  \*The school has an Anti-Bullying Policy  \*The school undertakes anti-racism awareness lessons. (SPHE)  \*The school has an incident report form which must be completed by all supervising staff following any incident of concern.  \*The school has a yard supervision rota to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of such areas as toilets where only one pupil is allowed inside at any given time.  \*The school has codes of conduct for school personnel (Teaching Council Code)  \*All staff are fully Garda vetted and compliant  \*All school personnel are provided with a copy of school’s Child Safeguarding Statement  \*All school personnel undertake training on Child Protection Procedures annually at the Start of each new school year.  \*School has code of behaviour for pupils.  All staff are fully Garda vetted and compliant  \*All school personnel are provided with a copy of school’s Child Safeguarding Statement  \*All school personnel undertake training on Child Protection Procedures annually at the Start of each new school year.  \*One-one teaching minimised, classroom door left open  \*The school has an SEN Policy in place. (under review at present)  \*School has plan of procedures in the event of a pupil leaving the premises (displayed in staff area)  \*School procured high safety fencing and gates are kept clipped shut to prevent flight.  \*Code of Behaviour Policy available  \*Pupils must ring doorbell to access classroom and will only be admitted one-at a time to bathrooms.  \*The school has an Acceptable Use Policy in place and is available to parents on school website.  \*The school has a Remote Teaching & Learning plan which outlines acceptable behaviours and guidelines in relation to on-line learning and teaching.  \*The school complies with the agreed disciplinary procedures for teaching staff.  \*The school has a Health & Safety policy.  \*The school has agreed procedures regarding changing of clothes before/after games to suit the individual setting.  \*The school has a Code of Behaviour Policy  \*The school implements the full SPHE curriculum which teaches respect and self-esteem among the pupils  \*Supervision Plan based on each individual outing.  \*All personnel are fully Garda vetted in compliance with legislation \*Procedures planned on an individual basis  \*The school implements the Stay Safe Programme fully.  \*Code of behaviour for Pupils will be observed.  \*Seek the Supervision Policy of the hosting venue.  \*Check the Garda vetting of employees of venue  \*Have male and female members of staff accompanying trip where possible.  \*Schools implements the Stay Safe Programme fully.  \*School implements the SPHE Programme fully.  \*School has an Administration of Medicines Policy outlining procedures.  \*School is in process of finalising an Intimate Care Plan for pupils requiring care.  Schools implements the Stay Safe Programme fully.  \*School implements the SPHE Programme fully.  \*School is in process of finalising an Intimate Care Plan for pupils requiring care.  \*All school personnel are garda vetted and in compliance with legislative requirements.  \*School has in place a Health & Safety Policy  \*School has a Code of Behaviour for pupils  \*School has erected safety fencing and gate security features to mitigate against flight by pupils  \*School implements the SPHE programme to support pupil well-being and self- confidence.  \*School implements the SPHE programme  \*School implements the Stay Safe Programme.  \*Pupils are not asked to go house-to-house doing collections  \*Pupils are supervised adequately by suitably qualified and Garda vetted school personnel/volunteers.  \*Careful risk assessment of the location to be carried out by school staff.  \*All non-school personnel to be Garda vetted.  \*Adequate supervision by school personnel.  \*The school adheres to the requirements of the Garda vetting legislation and relevant D.E. circulars in relation to recruitment and Garda vetting for bus escorts.  \*The school has a code of conduct for all school personnel.  \*Bus drivers who are in the employ of outside agencies do not have any physical contact with the pupils.  \*The school has a Special Ed Needs policy/Guidelines.  \*The school is in the process of formulating an intimate care plan in respect of pupils who require such care.  \*Generally, in Sen Settings pupils will be aided by an SNA or two SNAs depending on need.  \*In mainstream settings pupils will be aided only when necessary and by one SNA to protect their dignity and build self-esteem.  \*School has a Health and Safety Policy  \*School has a pupil Code of Behaviour  \*School is in process of formulating Pupil Restraint Guidelines for all staff members  \*A Restorative Practices Policy is being formulated for the school.  \*An incident Report is filled in and filed outlining what happened immediately before, during and after the incident.  \*Staff review on how the re-occurrence of such an incident could be prevented in future.  \*Staff member leaves tray of food outside the classroom doors for teacher/SNA to collect and distribute to pupils.  \*Waste is gathered and left back outside classroom door to be collected by staff member.  \*The school has an Administration of Medicines Policy  \*Parents apply to BOM for permission for member of staff to administer medicines stating clearly the dosage required and the frequency of administration.  \*School has a Health & Safety Statement  \*School has an Administration of Medicines Policy  \*Medical supplies are kept in press in staffroom  \*First aid is to be administered to pupils by teacher/SNA in the staffroom or the front hall.  \*Gloves to be worn by staff members when dealing with a blood injury.  \*The school has an SPHE Policy which incorporates the provision of the Stay Safe Programme and the provision of RSE to all pupils.  \*Staff encouraged to avail of relevant training provided in local Education centre.  \*The school has an Anti-Bullying Policy  \*The school has a Code of Discipline Policy  \*The school operates a three- point behaviour plan throughout the school.  \*The school is formulating a Restorative Practice Plan at the moment and hope it will be in place before the year end.  \*All school personnel are provided with a copy of the school’s Child Safeguarding Statement.  \*The Child Protection Procedures for Primary Schools 2017 are made available to all school personnel in folder in front hall and on the school’s website [www.boherns@scoilnet.ie](http://www.boherns@scoilnet.ie)  \*All school personnel watch and review the Tusla Child Protection Training presentation at the start of each school year.  \*Staff are encouraged to avail of relevant training.  \*The BOM is encouraged to avail of relevant training  \*The school provides all new staff with a copy of the school’s Child Safeguarding Statement.  \*The school has a code of conduct for all teaching/non-teaching staff  \*The classroom teacher is always present in the classroom when the visitor is in contact with the pupils.  \*The visitor is never left alone with a child/children  \*The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting  \*The school has an Anti-Bullying Policy  \*The school has a Pupil Code of Behaviour  \*The school implements the SPHE programme which promotes inclusion, respect for others and to embrace difference in culture, faith, sexual orientation etc  \*The school embraces as its fundamental ethos the wholistic development of each individual child.  \*The school teaches the Grow in Love Religious Programme which promotes love and acceptance of all God’s people  \*The teachers provide time for relaxation and wellness development exercises which help children cope with stress and anxiety  \*The school provides all new staff with a copy of the school’s Child Safeguarding Statement.  \*The school has a code of conduct for all teaching/non-teaching staff  \*The classroom teacher is always present in the classroom when the visitor is in contact with the pupils.  \*The visitor is never left alone with a child/children  \*The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting  \*Pupils will be accompanied by a member of staff when attending events external to the school.  \*Guidelines re Garda vetting will be adhered to.  \*The school has a School Trips guidelines document.  \*The school has an Acceptable Usage Policy, which incorporates an agreement by pupils regarding use of IT in school.  \*The school has a Mobile Phone and Devices Policy  \*The school has a Behaviour Plan which does not recommend detention of pupils alone.  \*If phones are found the pupil themselves are asked to switch them off and place them in a safe place by the teacher. The pupil can then collect the device at home time, or the teacher may invite the parent to come in to collect it  \*The school complies with legislation regarding Garda Vetting for all people in the classrooms’  \*The school has a policy on Work Experience Students  \*Children are always supervised by a member of staff  \*Children will never be left alone with a person on work experience.  \*Parents sign permission on enrolment form for sharing photographs on specified media outlets.  \*Permission is sought from parents on a case-by-case basis for sharing of photographs on other social media/newspapers/promotions/competitions.  \*An undertaking is sought from any outside providers of photographs/video recordings etc that images will not be shared without the permission of parents of each child involved.  N/A  N/A  N/A  N/A |

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| **Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary*  *Schools 2017* |

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

**Examples of activities, risks and procedures**

The examples listed in this document are provided to assist schools in undertaking their risk assessment under the Children First Act, 2015. Schools should note that this list of examples is not intended to be exhaustive. It is the responsibility of each school to ensure, as far as possible, that any other risks and procedures that are relevant to its own particular circumstances are identified and specified in the written risk assessment and that adequate procedures are in place to address all risks identified.

It is acknowledged that schools already have in place a range of policies, practices and procedures to mitigate the risk of harm to children while they are participating in the activities of the school and that some school activities will carry low or minimal risks of harm compared to others. In the context of the risk assessment that must be undertaken by schools, the Children First Act, 2015 refers to risk as “any potential for harm”.

Therefore, it is important that, as part of its risk assessment process, each school lists and reviews all of its various activities (which shall include identifying those that may carry low risk of harm as well as those that carry higher risks of harm). Doing so will help the school to (1) identify, as required under the Children First Act, 2015, any risks of harm that may exist in respect of the school’s activities, (2) identify and assess the adequacy of the various procedures already in place to manage those risks of harm and (3) identify and put in place any such additional procedures as are considered necessary to manage any risk identified.

The Addendum to Children First: National Guidance for the Protection and Welfare of Children published in January 2019 clarifies that organisations providing relevant services to children should consider the specific issue of online safety when carrying out their risk assessment and preparing their Child Safeguarding Statement.

The Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet during distance learning and assisting parents and guardians to be aware of their role also. Schools should ensure that their Acceptable Use Policy (AUP) informs and guides remote or distance learning activity.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act, 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the Child Protection Procedures for Primary and Post-Primary Schools 2017.

**Examples of School Activities**

* Daily arrival and dismissal of pupils
* Recreation breaks for pupils
* Classroom teaching
* One-to-one teaching
* One-to one learning support
* One-to-one counselling
* Outdoor teaching activities
* Online teaching and learning remotely
* Sporting Activities
* School outings
* School trips involving overnight stay
* School trips involving foreign travel
* Use of toilet/changing/shower areas in schools
* Provision of residential facilities for boarders
* Annual Sports Day
* Fundraising events involving pupils
* Use of off-site facilities for school activities
* School transport arrangements including use of bus escorts
* Care of children with special educational needs, including intimate care where needed,
* Care of any vulnerable adult students, including intimate care where needed
* Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
* Management of provision of food and drink
* Administration of Medicine
* Administration of First Aid
* Curricular provision in respect of SPHE, RSE, Stay Safe
* Prevention and dealing with bullying amongst pupils
* Training of school personnel in child protection matters
* Use of external personnel to supplement curriculum
* Use of external personnel to support sports and other extra-curricular activities
* Care of pupils with specific vulnerabilities/ needs such as
* Pupils from ethnic minorities/migrants
* Members of the Traveller community
* Lesbian, gay, bisexual or transgender (LGBT) children
* Pupils perceived to be LGBT
* Pupils of minority religious faiths
* Children in care
* Children on CPNS
* Children with medical needs
* Recruitment of school personnel including -
* Teachers/SNA’s
* Caretaker/Secretary/Cleaners
* Sports coaches
* External Tutors/Guest Speakers
* Volunteers/Parents in school activities
* Visitors/contractors present in school during school hours
* Visitors/contractors present during after school activities
* Participation by pupils in religious ceremonies/religious instruction external to the school
* Use of Information and Communication Technology by pupils in school, including social media
* Application of sanctions under the school’s Code of Behaviour including detention of pupils, confiscation of phones etc.
* Students participating in work experience in the school
* Students from the school participating in work experience elsewhere
* Student teachers undertaking training placement in school
* Use of video/photography/other media to record school events
* After school use of school premises by other organisations
* Use of school premises by other organisation during school day
* Breakfast club
* Homework club/evening study

**Examples of Risks of Harm**

* Risk of harm not being recognised by school personnel
* Risk of harm not being reported properly and promptly by school personnel
* Risk of child being harmed in the school by a member of school personnel
* Risk of child being harmed in the school by another child
* Risk of child being harmed in the school by volunteer or visitor to the school
* Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
* Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms
* Risk of harm due to bullying of child
* Risk of harm due to racism
* Risk of harm due to inadequate supervision of children in school
* Risk of harm due to inadequate supervision of children while attending out of school activities
* Risk of harm due to inappropriate relationship/communications between child and another child or adult
* Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
* Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities
* Risk of harm to child while a child is receiving intimate care
* Risk of harm due to inadequate code of behaviour
* Risk of harm in one-to-one teaching, counselling, coaching situation
* Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
* Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

**Examples of Procedures to address risks of harm**

* All school personnel are provided with a copy of the school’s *Child Safeguarding Statement*
* The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
* School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* and it’s Addendum (2019)
* The school implements in full the Stay Safe Programme
* The school implements in full the SPHE curriculum
* The school implements in full the Wellbeing Programme at Junior Cycle
* The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s *Anti-Bullying Procedures for Primary and Post-Primary Schools*
* The school undertakes anti-racism awareness initiatives
* The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
* The school has in place a policy and clear procedures in respect of school outings
* The school has a Health and safety policy
* The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting
* The school has a codes of conduct for school personnel (teaching and non-teaching staff)
* The school complies with the agreed disciplinary procedures for teaching staff
* The school has a Special Educational Needs policy
* The school has an intimate care policy/plan in respect of students who require such care
* The school has in place a policy and procedures for the administration of medication to pupils
* The school –
  + - Has provided each member of school staff with a copy of the school’s Child Safeguarding Statement
    - Ensures all new staff are provided with a copy of the school’s Child Safeguarding Statement
    - Encourages staff to avail of relevant training
    - Encourages board of management members to avail of relevant training
    - Maintains records of all staff and board member training
* The school has in place a policy and procedures for the administration of First Aid
* The school has in place a code of behaviour for pupils
* The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents
* The school has in place a policy governing the use of smart phones and tables devices in the school by pupils as per circular 38/2018
* The school has in place a Critical Incident Management Plan
* The school has in place a Home School Liaison policy and related procedures
* The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
* The school has in place a policy and procedures for the use of external sports coaches
* The school has in place a policy and clear procedures for one-to-one teaching activities
* The school has in place a policy and procedures for one-to-one counselling
* The school has in place a policy and procedures in respect of student teacher placements
* The school has in place a policy and procedures in respect of students undertaking work experience in the school
* The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations